



MEDINA COUNTY BOARD OF REALTORS®
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www.medinarealtors.com

Guidelines for Tour Page

The purpose of this program is for members of the Medina County Board of REALTORS® to list Broker’s Opens and homes that are available for viewing to members from other companies. This page will be on the MCBOR Web page. This page will be a secure page, and will only be made available to members using their real estate file number.

Rules:

Tour Page

1. The listings eligible for the tour are new listings – **listed within the last 30 days.**
2. A listing will not be shown on the tour page more than once.
3. All entries for the tour must be in to the board office no later than **11:00 a.m. Monday prior to tour** (if not received by deadline, it will be listed the following week.)

Brokers Open

1. A REALTOR® must be present.
2. No requirement as to when the home was listed.
3. All entries for a Broker’s Open must be in to the board office no later than **11:00 a.m. Monday prior to the Open**

Submittal Form: (Must be printed or typed and filled out completely)

This listing is hosting a: *Tour* *Broker’s Open*

Address of property to be toured _____ City _____

Directions _____ Date Listed _____
(Name of Development, off what main street, etc.)

Style of Home (Colonial, Split, Ranch, etc.) _____ List Price \$ _____

Number of Bedrooms: _____ Bathrooms: _____ Square Feet _____

Date home will be toured _____ Hours open: _____ until _____

What type of lockbox is on the property? _____ Electronic _____ Combination - Code _____ None

Will the owners be present? _____ Yes _____ No Will REALTOR® be present? _____ Yes _____ No

Will refreshments be served? _____ No _____ Yes _____

Listing Agent’s Name _____ Company _____

Office Phone #: _____ Agent’s Voicemail: _____ Cell Phone/Pager: _____

Additional Comments: _____

Listing Agent Signature

Date

Broker/Manager Signature

Date

Return to MCBOR, at FAX: 330/725-3976

The Medina County Board of REALTORS®, Inc. will not be responsible for any accidents or damages incurred by our members or the homeowners during the tour of this property.